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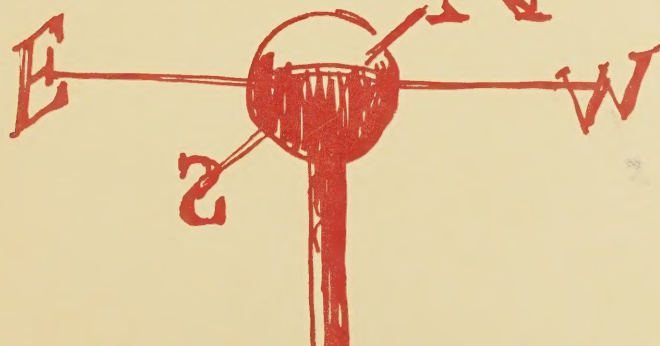


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A CAREER
WITH THE
FARMERS HOME
ADMINISTRATION....

...IN BUILDING A NEW RURAL AMERICA



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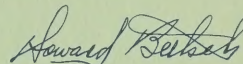
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*More than
two million rural people
are using the services
of the Farmers Home Administration.*



TO THE
COLLEGE
GRADUATE

WITHIN a few months or weeks, you will be making one of the major decisions of your life—choosing employment that will launch your professional career. ■ With your academic background and your apparent interest in the problems of rural people, we would like to have you consider a career with the Farmers Home Administration. This booklet tells you what you can expect if you join us—the challenges, the responsibilities, the opportunities for advancement and for a rewarding life of working with people. ■ The Farmers Home Administration is an “action” agency. The action goes on—not in Washington—but out in the farm and rural areas where people live. It is implemented through our 1,600 local offices. ■ The Farmers Home Administration and its predecessor agencies have been in the business of serving farm families and rural people for 30 years. ■ Prior to 1961, our major responsibility was giving credit and technical assistance to small farmers—helping them to strengthen their foothold on the land. This still remains a major concern of this agency. ■ By 1961, however, it had long been evident that one could not separate the problems of farm families from the problems of other people living in rural areas. ■ New legislation in 1961 and succeeding years, has expanded our responsibilities to include supervised credit assistance for rural housing for all rural people including farm labor housing, loan assistance to rural communities for water, sewer and recreation facilities. We can help small farmers and ranchers establish grazing associations. Two loan programs under the Economic Opportunity Act give us additional tools to bolster our fight against rural poverty. ■ In the 5 years prior to 1961 our total annual loan volume for all programs averaged around \$300 million. Today it is in excess of \$1 billion annually. ■ As Secretary Freeman has said many times, “the job of rebuilding a new and better rural America provides us with one of the most exciting challenges of this century.” If you like challenges of this kind, then you will enjoy working with us.



HOWARD BERTSCH
ADMINISTRATOR



WHERE OPPORTUNITY ABOUNDS—President Johnson's call for a Great Society has caused a great stirring in Rural America. New and expanded programs given to the Farmers Home Administration by Congress are helping rural people build new homes, farm families to be more prosperous, and rural communities to build water and sewer systems and beautiful recreational facilities.

AN EXCITING CHALLENGE—These and other programs administered by the Farmers Home Administration offer an exciting challenge and rewarding career for the young agriculture college graduate—a chance to be a leader in helping to revitalize Rural America.

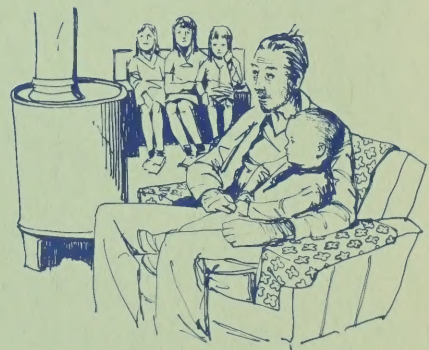
WHAT IS
THE
FARMERS HOME
ADMINISTRATION

By statute, the Farmers Home Administration is an agency within the U.S. Department of Agriculture that is authorized to advance credit to farm families and rural people who are unable to get credit from other sources at reasonable rates and terms. However, we have a concern that is greater than the mere lending of money. Our concern is helping people in rural areas. Basically, we have three major objectives:

- *to strengthen the family farm*
- *improve rural communities*
- *to eliminate rural poverty.*

This is a gigantic challenge. But every employee in the Farmers Home Administration is dedicated to the achievement of this goal. It will take many years to realize it. As President Johnson has said:

“The task of achieving a life of quality and dignity in rural America is one that will engage our minds and hearts and our energies for a lifetime.”

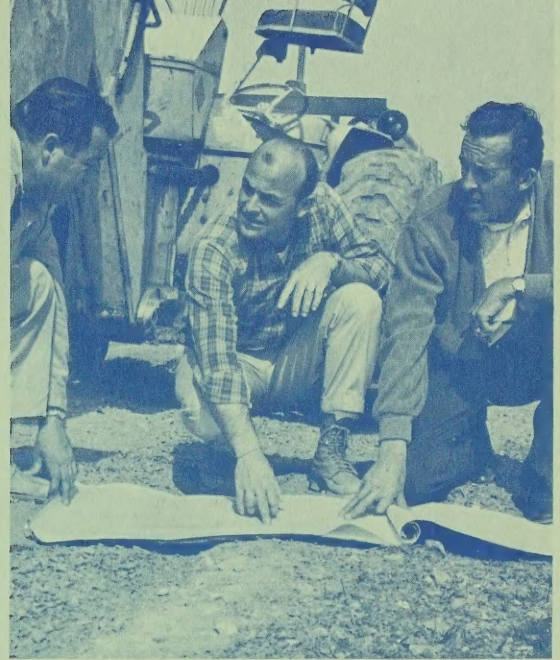


A LIFETIME PROFESSION



Farmers Home Administration can offer you a professional agricultural position if you have a degree in agriculture, or 30 semester hours in agricultural subjects, plus sufficient additional education or appropriate experience to total 4 years of college or 4 years of education and experience. This is the minimum requirement for starting out at grade GS-5, \$5,331 per annum. You may qualify for grade GS-7, \$6,451 per annum if you have at least 1 year of professional agricultural experience or have successfully completed graduate study in addition to the minimum requirements. If you have had preprofessional student trainee experience in Government or industry, you may qualify for grade GS-7. A high scholastic rating may also qualify you for grade GS-7.

You will not be required to take a written qualifying test.



■ *You Will Receive Professional Training . . .*

When you are accepted for the position, the Farmers Home Administration does not expect you to be fully qualified to handle all the many responsibilities that you have just seen on the preceding pages. You will immediately be given several months of continuous on-the-job training under the professional supervision of a County Supervisor. If you make satisfactory progress during your first year of employment, you will then be given an automatic increase in salary and you will start assuming more individual responsibility. □ *You Will Work With*

People . . . The official working title of the position is Assistant County Supervisor, but this, by no means adequately describes the rich, broad scope of work you will be doing. The following pages of pictures will show you some of the major activities and programs which help bring a better life to the people in rural America. ■

2

1



1. Develop rural communities
2. Strengthen farm ownership
3. Help low-income families develop new enterprises
4. Improve farm labor housing
5. Help fight disaster
6. Improve rural housing

3



5

4



6

8



7



9



11



10

7. Provide housing for senior citizens
8. Develop reliable water supplies
9. Finance rural recreation areas
10. Encourage self-help housing
11. Promote multiple use of resources



SOME MORE FACTS ABOUT YOUR CAREER

When you are hired, you will be assigned to a county office—preferably in the State in which you live. Farmers Home Administration has 1,600 county offices located throughout the 50 States and Puerto Rico.

As in any professional career, outstanding performance, dedication, imagination, and loyalty are rewarded with advancement. During your career you may need to move several times. Careful consideration is given to an employee's personal preference as to where he wants to work however, the needs of the agency receive first consideration. For those with ability, advancement up the career ladder is assured. The Farmers Home Administration is an expanding agency. Its total loan program has tripled in size from 1961 to 1966—reflecting the expansion of current programs and the addition of new ones to cope with the problems and needs of all people in Rural America. The dynamics of the program alone promises challenging opportunities to the career employee.

12. Help farmers make needed adjustments
13. Provide assistance in farm and financial management
14. Help farmers obtain needed resources



12

14

13



ADDITIONAL REWARDS

JOB SECURITY

After 3 years of continuous employment you receive your permanent appointment resulting in additional job security.

LEAVE & VACATION

During your first 3 years, you will be given 2½ weeks' annual leave with pay each year. After 3 years, this is increased to 4 weeks and 5 weeks after 15 years. You are also given 13 days of sick leave each year and this can be accumulated as long as you are employed.

HEALTH INSURANCE

You have the opportunity to participate in a variety of low-cost group hospitalization and surgical plans in which the Government shares the cost.

LIFE INSURANCE

You may participate in a group life insurance plan at the nominal cost of 25 cents per pay period per \$1,000 of your annual salary.

IN YOUR CAREER

Your entry into military service will not disrupt your career. You receive time credit for retirement while in military service and your job is waiting for you when you are discharged. During your absence you are given the same consideration for promotion as those on duty.

Employees of all grades are eligible for distinguished and superior service awards for achievements of very broad or national significance.

Recipients of distinguished service awards are given gold medals and certificates citing their achievements. Recipients of Superior Service awards receive silver medals and certificates. Cash awards may be yours for contributing to the efficiency, economy, or other improvement of Government operations through your suggestions.

You will be entitled to salary step increases within your grade if your performance is at an acceptable level of competence. Step increases are granted after completion of 52 calendar weeks of service in steps 1, 2, and 3 of each grade; after 104 calendar weeks in steps 4, 5, and 6 of each grade; and after 156 calendar weeks in steps 7, 8, and 9 of each grade. You may also receive an additional step increase for high quality performance beyond that ordinarily found in the type of position in which you may be employed.

MILITARY LEAVE

INCENTIVE AWARDS

PERIODIC WITHIN- GRADE INCREASES



The Civil Service Retirement Act provides a retirement system for all full-time Government workers except those with temporary appointments. Your retirement benefit costs are shared by you and the Government. Your right to retirement annuity starts after you have worked for 5 years in a civilian position in the Federal service. Retirement is mandatory at age 70 after at least 15 years of service. At your option, you may retire at age 62 with 5 years of service, age 60 with 20 years of service, age 55 with 30 years of service. You may be retired because of a disability at any age if you have had as much as 5 years of civilian service.

RETIREMENT BENEFITS



F E D E R A L P A Y S C A L E

GS	1	2	3	4	5	6	7	8	9	10
1	\$3,609	\$3,731	\$3,853	\$3,975	\$4,097	\$4,219	\$4,341	\$4,463	\$4,585	\$4,707
2	3,925	4,058	4,191	4,324	4,457	4,590	4,723	4,856	4,989	5,122
3	4,269	4,413	4,557	4,701	4,845	4,989	5,133	5,277	5,421	5,565
4	4,776	4,936	5,096	5,256	5,416	5,576	5,736	5,896	6,056	6,216
5	5,331	5,507	5,683	5,859	6,035	6,211	6,387	6,563	6,739	6,915
6	5,867	6,065	6,263	6,461	6,659	6,857	7,055	7,253	7,451	7,649
7	6,451	6,664	6,877	7,090	7,303	7,516	7,729	7,942	8,155	8,368
8	7,068	7,303	7,538	7,773	8,008	8,243	8,478	8,713	8,948	9,183
9	7,696	7,957	8,218	8,479	8,740	9,001	9,262	9,523	9,784	10,045
10	8,421	8,709	8,997	9,285	9,573	9,861	10,149	10,437	10,725	11,013
11	9,221	9,536	9,851	10,166	10,481	10,796	11,111	11,426	11,741	12,056
12	10,927	11,306	11,685	12,064	12,443	12,822	13,201	13,580	13,959	14,338
13	12,873	13,321	13,769	14,217	14,665	15,113	15,561	16,009	16,457	16,905
14	15,106	15,629	16,152	16,675	17,198	17,721	18,244	18,767	19,290	19,813
15	17,550	18,157	18,764	19,371	19,978	20,585	21,192	21,799	22,406	23,013
16	20,075	20,745	21,415	22,085	22,755	23,425	24,095	24,765	25,435	
17	22,760	23,520	24,280	25,040	25,800					
18	25,890									

UNDER THE CLASSIFICATION ACT OF 1949

Please send me further information on possibilities of employment as a
FARM MANAGEMENT SUPERVISOR

Name _____

Address _____

City _____ State _____ (ZIP) _____

HOW DO I GET THE JOB? You may obtain additional information and application forms by writing the State Director of Farmers Home Administration in the locality in which you are a resident.

ALABAMA—474 S. Court Street—Montgomery, Ala. 36104
ALASKA—1218 SW. Washington Street—Portland, Oreg. 97205
ARIZONA—230 N. First Avenue—Phoenix, Ariz. 85025
ARKANSAS—700 W. Capitol—Little Rock, Ark. 72201
CALIFORNIA—2020 Milvia Street—Berkeley, Calif. 94704
COLORADO—1961 Stout Street—Denver, Colo. 80202
CONNECTICUT—USDA Office Building—Orono, Maine 04473
DELAWARE—4321 Hartwick Road—College Park, Md. 20740
FLORIDA—401 SE. First Avenue—Gainesville, Fla. 32601
GEORGIA—50 Seventh Street NE.—Atlanta, Ga. 30323
HAWAII—2020 Milvia Street—Berkeley, Calif. 94704
IDAHO—910 Main Street—Boise, Idaho 83702
ILLINOIS—14 Federal Building—Champaign, Ill. 61820
INDIANA—311 W. Washington Street—Indianapolis, Ind. 46204
IOWA—505 Sixth Avenue—Des Moines, Iowa 50309
KANSAS—5th and Kansas—Topeka, Kans. 66603
KENTUCKY—1409 Forbes Road—Lexington, Ky. 40505
LOUISIANA—3737 Government Street—Alexandria, La. 71301
MAINE—USDA Office Building—Orono, Maine 04473
MARYLAND—4321 Hartwick Road—College Park, Md. 20740
MASSACHUSETTS—USDA Office Building—Orono, Maine 04473
MICHIGAN—1405 S. Harrison Road—East Lansing, Mich. 48823
MINNESOTA—203 Federal Courts Building—St. Paul, Minn. 55102
MISSISSIPPI—Room 400, Milner Building—Jackson, Miss. 39201
MISSOURI—812 Cherry Street—Columbia, Mo. 65201
MONTANA—P.O. Box 350—Bozeman, Mont. 59715
NEBRASKA—Room 428, P.O. Building—Lincoln, Nebr. 68508
NEVADA—2020 Milvia Street—Berkeley, Calif. 94704
NEW HAMPSHIRE—USDA Office Building—Orono, Maine 04473
NEW JERSEY—P.O. Box 1478—Trenton, N.J. 08607
NEW MEXICO—517 Gold Avenue SW.—Albuquerque, N. Mex. 87101
NEW YORK—700 E. Water Street—Syracuse, N.Y. 13210
NORTH CAROLINA—1330 St. Mary's Street—Raleigh, N.C. 27605
NORTH DAKOTA—220 E. Rosser Avenue—Bismarek, N. Dak. 58502
OHIO—Room 316, Old P.O. Building—Columbia, Ohio 43215
OKLAHOMA—Agricultural Center Office Building, Farm Road—Stillwater, Okla. 74074
OREGON—1218 SW. Washington Street—Portland, Oreg. 97205
PENNSYLVANIA—100 N. Cameron Street—Harrisburg, Pa. 17101
PUERTO RICO—1409 Ponce de Leon Avenue—Santurce, P.R. 00907
RHODE ISLAND—USDA Office Building—Orono, Maine 04473
SOUTH CAROLINA—901 Sumter Street—Columbia, S.C. 29201
SOUTH DAKOTA—239 Wisconsin Avenue SW.—Huron, S. Dak. 57350
TENNESSEE—801 Broadway—Nashville, Tenn. 37203
TEXAS—3910 S. General Bruce Drive—Temple, Tex. 76501
UTAH—125 S. State Street—Salt Lake City, Utah 84111
VERMONT—USDA Office Building—Orono, Maine 04473
VIRGINIA—400 N. Eight Street—Richmond, Va. 23240
VIRGIN ISLANDS—1409 Ponce de Leon Avenue—Santurce, P.R. 00907
WASHINGTON—127 S. Mission Street—Wenatchee, Wash. 98801
WEST VIRGINIA—209 Prairie Avenue—Morgantown, W. Va. 26505
WISCONSIN—4601 Hammersley Road—Madison, Wis. 53711
WYOMING—1st and Wolcott—Casper, Wyo. 82602
WASHINGTON, D.C.—Director, Personnel Division—Farmers Home Administration—
U.S. Department of Agriculture—Washington, D.C. 20250

November 1966

FARMERS HOME

ADMINISTRATION

Strengthens Family Farms
Strengthens Rural Communities
Reduces Rural Poverty

OPERATING
LOANS

FARM
OWNERSHIP
LOANS

EMERGENCY
LOANS

RECREATION
AREA
LOANS

WATER &
WASTE
DISPOSAL
SYSTEM LOANS

WATERSHED
LOANS

ECONOMIC
OPPORTUNITY
LOANS

RURAL
AREAS
DEVELOPMENT

RURAL
HOUSING
LOANS

FORESTRY &
GRAZING
LOANS

